

**HAMILTON CIVIL SERVICE COMMISSION  
MEETING AGENDA  
Monday, January 25, 2016 - 3:30 PM  
City Council Chambers  
345 High St. (1<sup>st</sup> Floor)**

- I. OATH OF OFFICE**      MR. GEORGE JONSON - APPOINTED TO CIVIL SERVICE COMMISSION  
BY THE BOARD OF EDUCATION EFF. 1/1/2016 (THREE-YEAR TERM)

**II. NEW BUSINESS**

- A. MOTION to authorize the temporary employment of the following individuals (1,040-work hour restriction):

<u>NAME</u>	<u>CLASSIFICATION TITLE</u>	<u>EFFECTIVE DATE</u>
Alex Meyer	College Intern-Electric Eng.	01/04/16
Kenneth Johnson	Seasonal Laborer-Resident Svcs.	01/04/16
Edward Kunkel	Seasonal Laborer-Resident Svcs.	01/05/16
Adam McDuffee	Seasonal Laborer-Resident Svcs.	01/06/16
Larry Parker	Seasonal Laborer-Resident Svcs.	01/11/16
Richard Von Stein	Seasonal Laborer-Resident Svcs.	01/12/16

- B. MOTION to authorize the request of City Manager Joshua Smith to abolish the ASSISTANT to the CITY MANAGER eligibility list and authorize the minimum time required for a renewed open, non-competitive recruitment effort. List adopted: 12/17/15
- C. MOTION to adopt an eligibility list for the classification of SENIOR INCOME TAX AUDITOR. Longevity period: one (1) year.
- D. MOTION to authorize an open, non-competitive recruitment effort for the LINEMAN II classification.
- E. MOTION to authorize an open, competitive examination for the MAINTENANCE WORKER classification.
- F. MOTION to amend the job description for the classification of ASSISTANT PUBLIC UTILITIES DIRECTOR (CC#6290) and to authorize an open, non-competitive recruitment effort.
- G. MOTION to adopt job description for the proposed new classifications of WATER PRODUCTION AND WATER RECLAMATION OPERATIONS SUPERVISOR (CCN6145), ASSISTANT MANAGER OF TRANSMISSION AND DISTRIBUTION OPERATIONS (CCN6081), and MAINTENANCE PLANNER/CMMS COORDINATOR (CCN 6108) and to authorize open, non-competitive recruitment efforts, pending passage by City Council.
- H. MOTION to adopt job description for the proposed new classifications of ELECTRICAL UTILITIES ENGINEERING MANAGER (CCN6111) and UNDERGROUND UTILITIES ENGINEERING MANAGER (CCN6286), pending passage by City Council.

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- I. MOTION to authorize the request of MR. JOHN NOVAK to demote from his current classification of Maintenance Worker, Public Works-Streets & Sewers to MAINTENANCE WORKER, Underground Utilities-Gas & Water Distribution.
- J. MOTION to authorize the request to promote without examination MR. TIMOTHY PRICE from his current permanent classification of Plant Supervisor to GAS AND WATER DISTRIBUTION SUPERVISOR.

**III. AUDIENCE OF CITIZENS**

**IV. AUDIENCE OF COMMISSION**

**V. EXECUTIVE SESSION**

**MOTION TO ADJOURN**